



New York City Chapter

2011-2012 ALANYC MEMBERSHIP APPLICATION

1. Last Name: _____

2. First Name and Middle Initial: _____

3. Title: _____

4. Employer: _____

5. Street address: _____

City _____ State _____ Zip _____

6. Telephone: () _____

Facsimile: () _____

7. E-Mail address: _____

8. Does your employer have more than one office or location?

Yes No

If yes, are you the Principal Administrator for *all offices*?

Yes No

Are you the Principal Administrator for a *single* or *branch* office?

Yes No

Total number of lawyers in *all offices* _____

Total number of lawyers in *this office* _____

9. In what city is the main office located?

10. Check the *one* box that best describes your area of responsibility:

- Principal Administrator/Overall Firm Management
- Regional/Branch Office Management
- Financial Management
- Human Resources Management
- Systems Management
- Facilities Management
- Marketing Management
- Practice Management
- Legal Support/Secretarial/Document Production Management
- Library Information Services
- Other (describe) _____

11. Type of organization:

- Private Law Firm/Sole Office
- Private Law Firm/Main Office
- Private Law Firm/Branch Office
- Corporate Legal Department
- Government Law Department/Judicial Agency/Court
- Law Department of Public Interest/Nonprofit Organization
- Bar Association
- College/University
- Other (describe) _____

12. Did you learn about the New York City Chapter from one of our members?

- Yes. If so, name of member: _____
- No. If not, how did you learn about the chapter? _____

Dues

All members of local ALA chapters are required to join and maintain membership in the national organization in order to remain a member in good standing of a local chapter. According to ALA's bylaws, chapters are not permitted to process applications for chapter membership until we have received notification of acceptance of membership in the national organization. It generally takes two weeks from the time of mailing until the chapter is notified of acceptance. Please indicate below the date you joined the national organization or when you mailed in your application and dues to ALA:

- What date did you join ALA or mailed your application to ALA? _____

The New York City Chapter membership year runs from April 1 through March 31. Please make checks payable to ALA New York City Chapter. The Chapter does not accept credit cards. Dues in the New York City Chapter are prorated depending upon when you apply:

- If applying January 1, 2011 to October 31, 2011 \$275
(Membership will expire March 2012)
- If applying November 1, 2011, to December 31, 2011 \$175
(Membership will expire March 2012)
- If applying for Reciprocal Membership \$100
(Membership will expire March 2012)
Primary Chapter Affiliation _____

Signature: _____

Date: _____

Please make checks payable to:
ALA New York City Chapter
380 Lexington Avenue, Suite 2112
New York, NY 10168